

PUBLICOMOS

Contributing on PUBLICOMOS

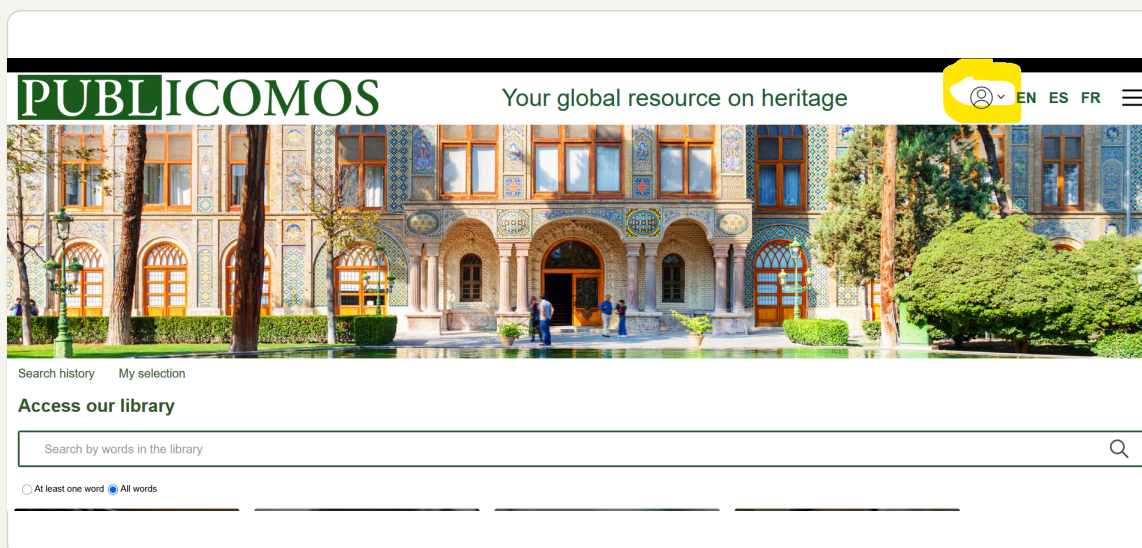
Please open PUBLICOMOS using the following link:

PUBLICOMOS homepage :

<https://publ.icomos.org/>

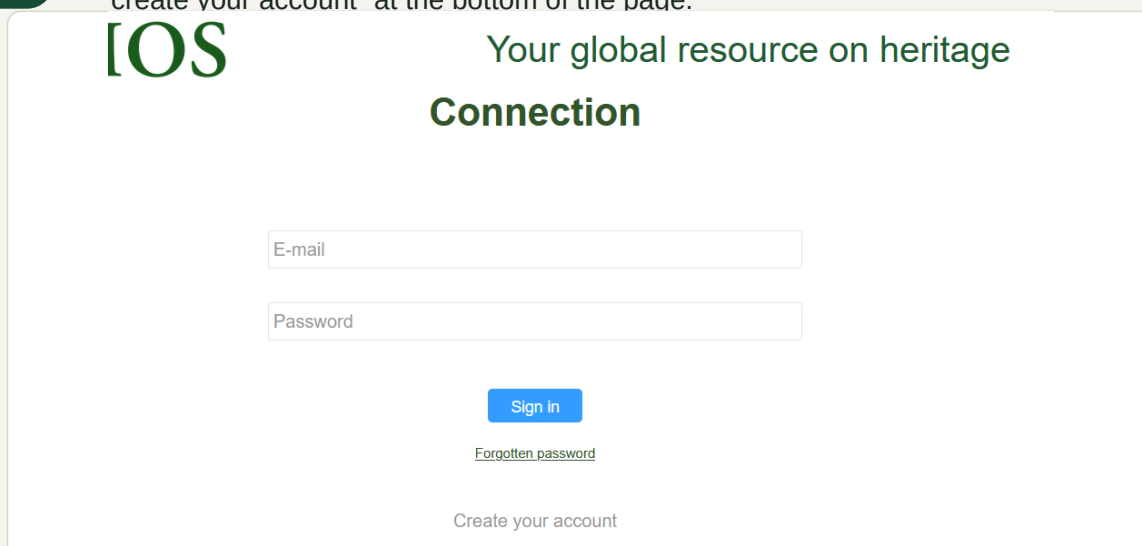
STEP 01

On the homepage, click on the user icon in the top right corner.



STEP 02

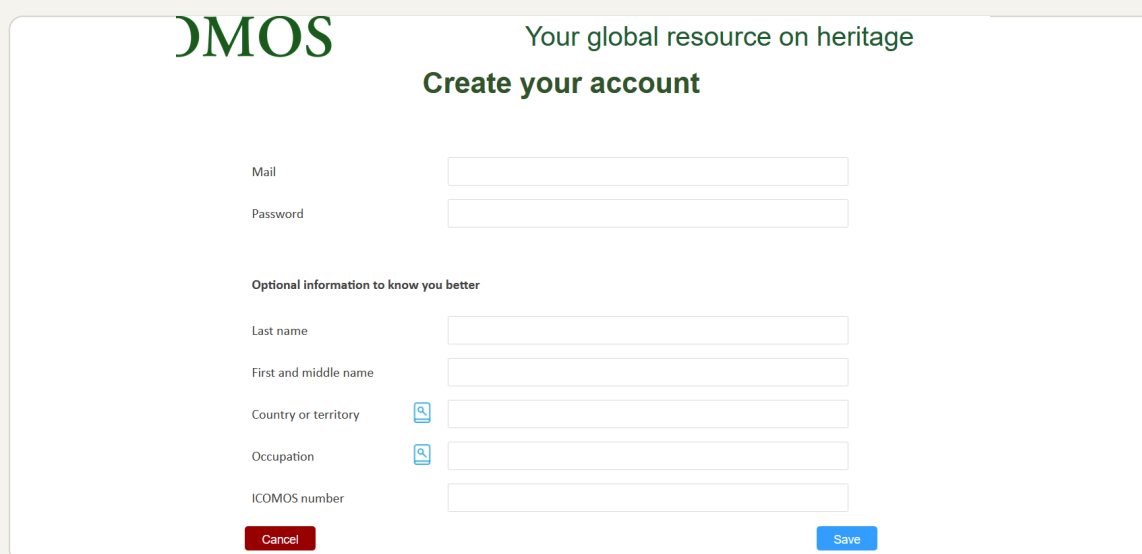
You land on the connection page. Sign in if you already have an account, otherwise click on “create your account” at the bottom of the page.



ACCOUNT ACCESS

Create your account

The account creation page looks like this. You will get an email to notify at your supplied address that your account has been created. Go back to PUBLICOMOS and sign in to your new account.



ICOMOS Your global resource on heritage

Create your account

Mail

Password

Optional information to know you better

Last name

First and middle name

Country or territory

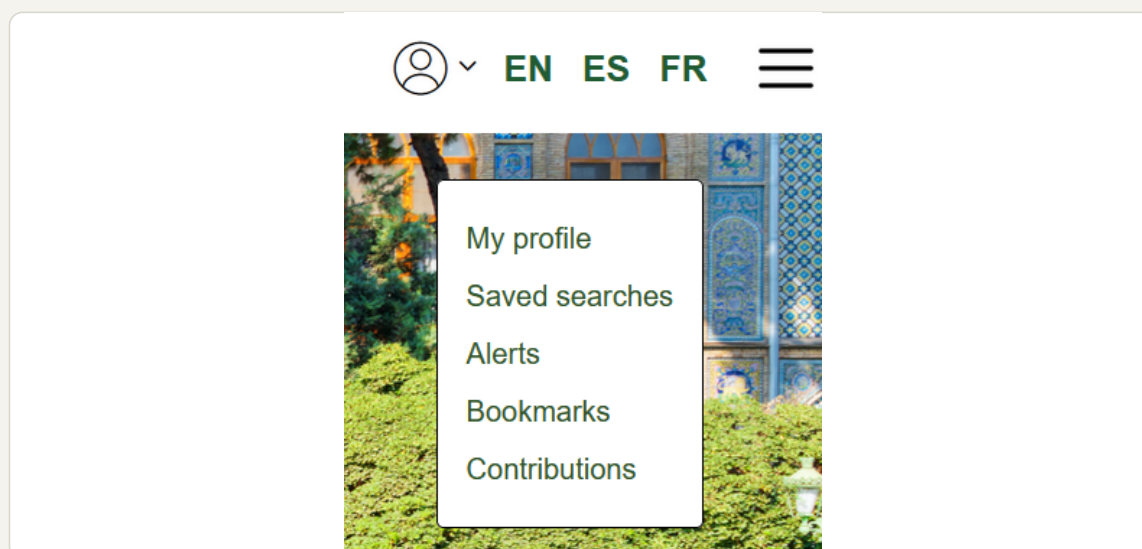
Occupation

ICOMOS number

[Cancel](#) [Save](#)

STEP 03

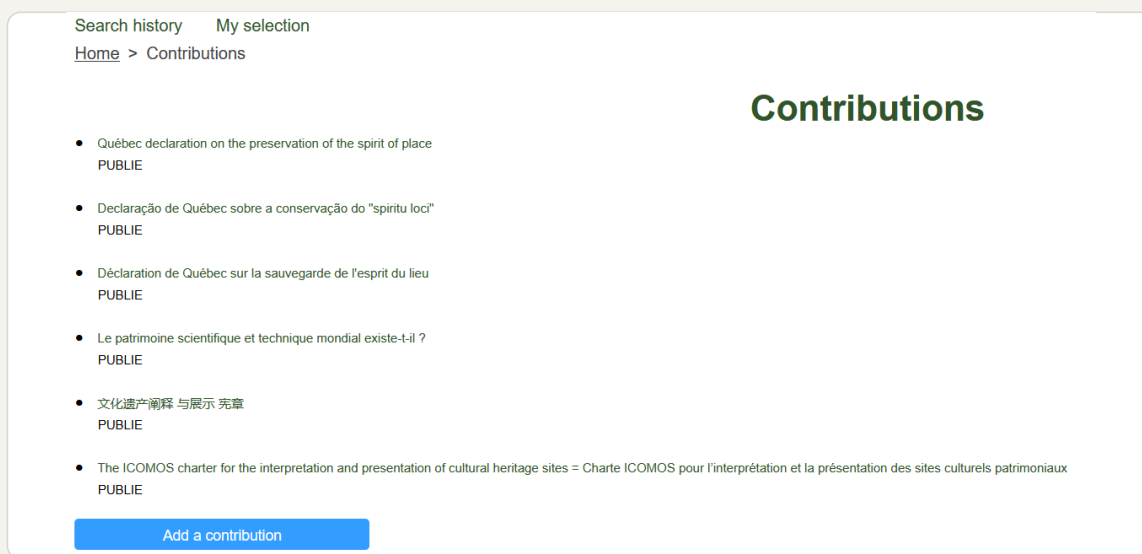
Once you have signed in, you can access your account's features by clicking on the user icon. Select Contributions.



CONTRIBUTION WORKFLOW

Start a contribution

You get a list of your previous contributions and their state in the validation workflow. At the end, click on the Add a contribution button.



You open the contribution form (here under only the top part). Fill in relevant metadata (fields marked with * are mandatory). Some fields, identified by a “book and magnifying glass” icon, use fixed sets of values (which may be open or closed).

Click on the “book and magnifying glass” to look at the list of values, which you can select by a double click. Alternatively, just start typing the desired value and the system will suggest possible autocompletions from the set. This is also how you create a new value (if allowed).

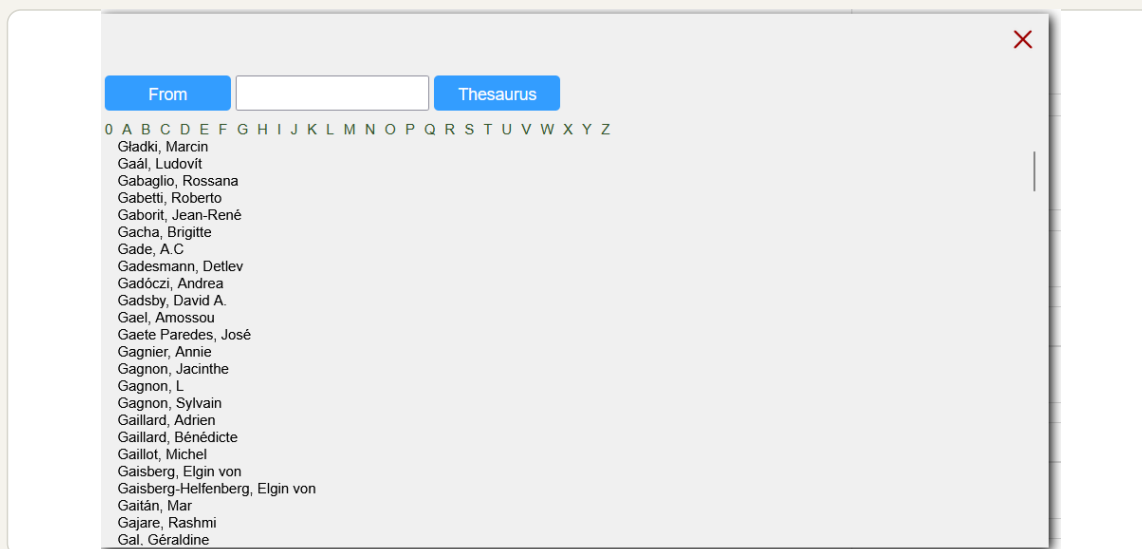
The screenshot shows the 'Add a contribution' form. At the top, there is a header with 'Search history', 'My selection', and a 'Logout' link. Below the header is a breadcrumb trail: 'Home > Contributions > Add a contribution'. The main heading is 'Add a contribution'. Below the heading, there is a paragraph: 'To be validated, your contribution on the conservation and restoration of cultural heritage must have been peer-reviewed and be available in open access.' followed by 'Metadata fields marked with * are mandatory.' and 'By submitting a document, you give ICOMOS a perpetual, royalty-free authorization to store and distribute it free of charge for non-commercial use.' and 'ICOMOS accepts no responsibility for the submission of documents that infringe the intellectual property of their authors.' and 'In case of doubt, the Open Policy Finder site allows to check the editorial policies of a large number of periodicals and publishers.'

Below the text, there are two buttons: 'Deep!' and 'Google Translate'. Below the buttons, there are two input fields: 'Type *' and 'Title *'. The 'Type *' field has a search icon (book and magnifying glass) to its left. The 'Title *' field has a search icon to its left. Below the 'Title *' field, there is a third input field.

METADATA

Select values

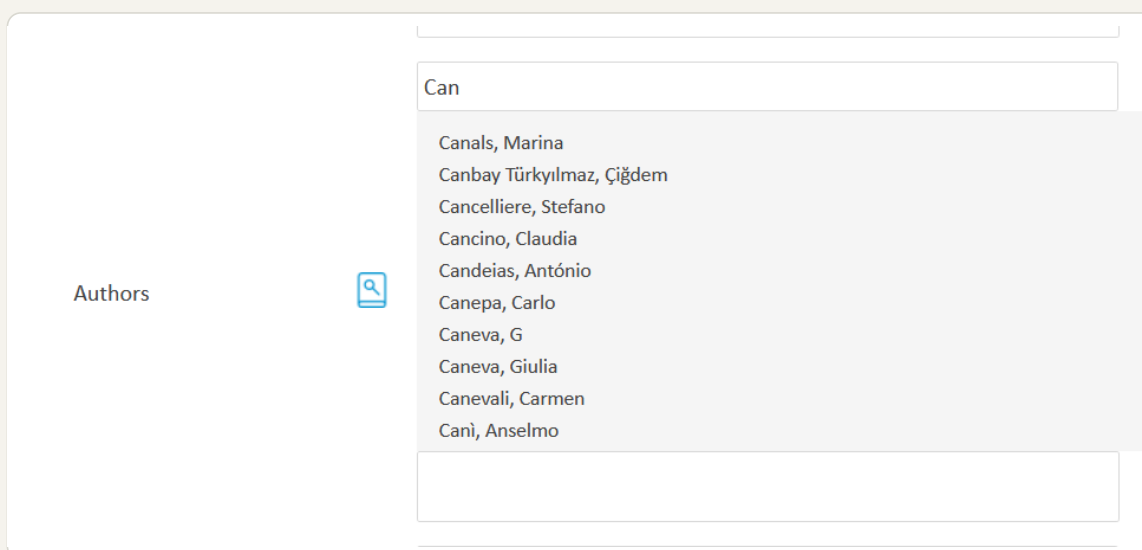
Example of list of author values beginning with G:



The dialog box has a title bar with a close button (X) in the top right corner. Below the title bar, there are two buttons: 'From' and 'Thesaurus'. Below these buttons is a list of authors starting with 'G'. The list is preceded by a row of letters from 'O' to 'Z', with 'G' highlighted. The authors listed are:

- Gladki, Marcin
- Gaál, Ludovít
- Gabaglio, Rossana
- Gabetti, Roberto
- Gaborit, Jean-René
- Gacha, Brigitte
- Gade, A.C
- Gadesmann, Detlev
- Gadóczy, Andrea
- Gadsby, David A.
- Gael, Amossou
- Gaete Paredes, José
- Gagnier, Annie
- Gagnon, Jacinthe
- Gagnon, L.
- Gagnon, Sylvain
- Gaillard, Adrien
- Gaillard, Bénédicte
- Gaillot, Michel
- Gaisberg, Elgin von
- Gaisberg-Helfenberg, Elgin von
- Gaitán, Mar
- Gajare, Rashmi
- Gal, Géraldine

Example of autocompletion:



The screenshot shows a search interface. On the left, the word 'Authors' is displayed next to a magnifying glass icon. On the right, there is a search input field containing the text 'Can'. Below the input field, a dropdown menu is open, displaying a list of author names that start with 'Can':

- Canals, Marina
- Canbay Türkylmaz, Çiğdem
- Cancelliere, Stefano
- Cancino, Claudia
- Candeias, António
- Canepa, Carlo
- Caneva, G
- Caneva, Giulia
- Canevali, Carmen
- Canì, Anselmo

DOCUMENT UPLOAD

Add the document

You upload your document at the end of the form. You must select a Creative Commons licence to specify the terms under which the document is distributed. Respect copyright and make sure that you are allowed to do it! You can check on the Open policy finder website. Then click on Save.

Attached document *

Add a file

Licence *



Addenda

Cancel

Save

The document is then marked for **VALIDATION** in your contribution list.

Contributions

- Québec declaration on the preservation of the spirit of place
 PUBLIE
- Declaração de Québec sobre a conservação do "spiritu loci"
 PUBLIE
- Déclaration de Québec sur la sauvegarde de l'esprit du lieu
 PUBLIE
- Le patrimoine scientifique et technique mondial existe-t-il ?
 PUBLIE
- 文化遗产阐释与展示 宪章
 PUBLIE
- The ICOMOS charter for the interpretation and presentation of cultural heritage sites = Charte ICOMOS pour l'interprétation et la présentation des sites culturels patrimoniaux
 PUBLIE

Add a contribution

VALIDATION

Publication on PUBLICOMOS

The ICOMOS Documentation Centre will check if your document fills PUBLICOMOS inclusion criteria, add functional metadata, then release it. It will then appear with PUBLIE in your contribution list. (The whole process can take up to a few weeks depending upon the Centre's backlog!)

IMPORTANT

To specify that a document is for inclusion on the ISCES Knowledge Hub, use the Project field of the contributing form and add the value ISCES Knowledge Hub.

Series		
N. in series		
Project		ISCES Knowledge Hub
ISBN		
ISSN		